

MARY RITZA/rs
SEPTEMBER, 1983

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
CHILD CARE & ADOLESCENT WORKER PROGRAM
CCW 127-3 - INTRODUCTION TO HUMAN RELATIONS

INSTRUCTOR: Mary E. Ritza Home Telephone: 253-4846

TIME: Tuesday - 7:00 pm to 10:00 pm (1900 to 2200 hrs.)

DATE: September 6, to December 13, 1983

GENERAL DESCRIPTION: The process of multi-model inter-personal communications will be explored. The focus will be on application of a major theoretical model of communication in everyday relationships. Students will have the opportunity to explore their relationships with themselves and others. Students will obtain practice in the various skills involved in inter-personal interaction. The difference between healthy and unhealthy relationships will be examined in terms of skill or competencies and this will be related to the problem of children, especially disturbed children.

SPECIFIC GOALS:

- a) To acquaint students with notions of effective and ineffective communication (verbal and non-verbal).
- b) To increase students' awareness of their own communications and to increase their skill in inter-personal communications.
- c) To apply basic theoretical contents to real situations in the student's life and child's life.
- d) To have fun in the serious pursuit of knowledge.

LEARNING RESOURCES:

Provided by the College - The Learning Resources Centre has an array of books, journals and tapes covering this topic. Films may be screened in class (if appropriate and if time allows).

Provided by the student:

Looking Out/Looking In - Adler, Ronald B. and Towne, Neil

Interpersonal Communications - Third Edition, Holt, Rinehart & Winston, Toronto, 1981

METHODOLOGY: Classes will be conducted in a variety of ways with student participation an integral part of the learning process. It follows then that class participation (not merely attendance) will be considered extremely important. Classes will consist of lectures, discussions, structural activities, role playing, etc.

ASSIGNMENTS: NOTE: All assignments must be turned in on time. Emergencies or serious illness are considered the only valid excuses for late assignments; otherwise 5 marks will be deducted from the grade for each day the assignment is late, to the maximum of 2 days. After that, the grade for the assignment will be zero. Plagiarism also results in an automatic zero for the assignment, possible failure of the course and possible removal from the C.C.W. program.

ATTENDANCE: Call me at home 253-4846 or the secretary's office Ext. 359 if class must be missed. More than 3 classes missed will result in course failure.

- a) There will be 2 tests on material in the texts or covered in class.
- b) Keep weekly journal applying what has been discussed in class to your own life. Each section of the journal is to be handed in at the end of each class. (A loose leaf binder is suggested.)
- c) A book report, clearly written in ink or typed, is required on the second last day of class. Minimum of 1200 words, maximum 1500 words. The book report should not be a reiteration of the story, but should concern itself with principles discussed in class and how in particular these principles from the book have affected you personally. The book chosen must be subjected to instructor's approval. At least 1 reference is required. Grammar, sentence structure and other aspects of effective writing will be taken into account in the grading of this report.

GRADING BREAKDOWN:

a) Tests - 2 x 15	30%
b) Book Report	20%
c) Journal	20%
d) Class Participation)	
Skill acquisitions)	30%
Competency	
	100%

COLLEGE GRADING SYSTEM:

80 - 100%	- A
70 - 79	- B
60 - 69	- C
Less 60 %	- R (Repeat)